

## **Academic Policy Council Minutes October 10, 2012, Tigert 226, 2:00 p.m.**

### **Attendees:**

Carol Murphy, Nina Caputo, Andy McCollough, Bernard Mair, Ken Gerhardt, Seth Mahl, Sue Alvers, Donna Johnson, Joe Glover, Jessica Aaron, Craig Tapley and Maria Rogal

### **Call to Order**

Maria Rogal, Chair, called the meeting to order at 2:02 p.m. After introductions, the September minutes were approved.

### **Online Student Evaluations – Andy McCollough & Donna Johnson**

The rate of online student evaluation responses continues to be less than evaluations on paper. Paper responses ran 60-65%. Now, after the last two normal academic terms, the response rate for online evaluations is 40-45% and it was worse during the summer. With the assistance from some engineering students, E-Learning and Distance Education is looking to incorporate ideas for increasing evaluation responses. Currently, students receive three reminder emails, but these emails are not “eye catching”. It was noted that students are currently in an adjustment period from using paper to online. Many studies have shown that no matter how many students respond, the distribution remains the same. When faculty actively encourage evaluation participation, the response rate increases. Donna Johnson explained that she and colleagues are available to assist faculty in any way.

### **Doctoral Program Improvement Plan Report (DPIP) – Maria Rogal**

Maria stated that she forwarded the wrong report. The correct report will go out soon.

### **Student Concerns – Seth Mahl**

Seth gave a presentation about how students are concerned about the price of coursepacks. They understand that textbooks are expensive, but in order to take quizzes, students must purchase coursepacks at about \$100. Students feel that quizzes should be free. Seth will do more research on the issue and try to find a solution to recommend to the council.

### **Faculty Reviews of Administrators – Maria Rogal**

Questions have arisen about the process of faculty reviews of administrators and timelines for those reviews. Some colleges do this routinely after consultation with the Provost. Originally, this issue was referred to APC, however, it was suggested that it might be best to give to the Constitution Committee. The APC agreed to seek input from the College Faculty Councils and a request will be sent with feedback for the December or January meeting.

### **Posthumous Degrees – Maria Rogal**

Maria sent out a request to all the College Faculty Council Chairs asking how each college handles posthumous degrees. So far, she has only received one response. This will be on the agenda for November.

### **New Business**

- Concern was raised about block exams conflicting with classes. Block classes are usually three hours long. A discussion ensued with several points made:
  - How many students does this impact?
  - What do other universities do?
  - Is there a need for block classes?
  - The current policy should continue

Meeting adjourned at 4 p.m.